

Overview and Scrutiny Work Plan

Committee	Review / Task Group	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Scrutiny Officer	STATUS (incl. date)		
		Cabinet 21st Nov	Cabinet 17th Dec	Cabinet 21st Jan	Cabinet 11th Feb	Cabinet 18th Mar	Cabinet 22nd April	Cabinet 20th May	Cabinet 17th Jun	Cabinet 22nd Jul				
		Council 12th Nov			Council 4th and 25th Feb			Council 13th May		Council 29th Jul				
O & S MANAGEMENT	Financial Planning Task Group	Ongoing									PK/ED	Next meeting 15 Jan		
	Review of Area Boards Task Group										HP	First meeting 8 Jan		
	Swindon & Wiltshire Local Enterprise Partnership (LEP) Task Group										PK/ED	Joint with Swindon BC. Membership invited first meeting being arranged		
	Campus Governance										PK	Timing and details to be decided		
	Broadband Rollout										PK	Timing and details to be decided		
	Development of the Procurement Service										PK	Timing and details to be decided		
	Housing Allocations Policy Rapid Scrutiny	Management 5 Nov		Management 7 Jan									PK	Outcome of rapid exercise being reported to Cabinet 21 Nov
	Highways and Streetscene Contract - Member Request	Management 5 Nov		Management 7 Jan									PK/MM	Rapid scrutiny completed, report to MC Jan 2014
	Staff Morale - Member Request			Management 7 Jan									PK	Report back from Staffing Policy Committee
	Scrutiny Representation of Project Boards and Focus Groups										PK	Regular updates provided to Committee		
Supermarket Levy to pay for car parking			Management 7 Jan									PK/ED		
CHILDREN'S	Further Education in the Salisbury Area Task Group - 18 month review			Children's Jan 2013								HP	Task Group undertaking 18-month review. Report to Committee on 28 Jan 2014.	
	Pupil Performance data 2013			Children's Jan 2013									Annual report on pupil attainment from Foundation to KS5	
	Early Help Strategy - update			Children's Jan 2013			Children's March 2013					HP/RB	Draft Strategy rec'd Dec 2013. Update on final version and imp' plan requested. CSC to monitor success indicators.	
	Safeguarding Children & Young People Task Group	Review in progress									HP	Final report endorsed March 2013. Task Group currently developing their new FWP.		
	Further Education Task Group	Review in progress									HP	Membership being sought and scoping meeting to be arranged.		
	SEND Task Group	Review in progress									HP	Membership being sought and scoping meeting to be arranged.		
	Schools and the Local Authority Task Group	Review in progress									HP	Membership being sought and scoping meeting to be arranged.		

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ENVIRONMENT	Air Quality Joint Task Group (Env / Hlth)	Review in progress			Environment Feb 2014						MM	Task Group review complete, report to Committee Feb 14			
	Community Infrastructure Levy (CIL) Task Group		Environment Dec 2013	Review in progress							MM	Task Group presented proposed rate of CIL to ESC and Cabinet Dec 13. Work to continue due to changing legislation.			
	Waste Task Group		Environment Dec 2013								MM	Task Group presented final report to ESC and Cabinet member Dec 13. Still to scrutinise comms strategy for rounds remodelling.			
	Adoptable Estates Task Group	Review in progress				Environment Feb 2014							MM	Task Group reviewing systems and communications around planning processes Report to Committee Feb 2014	
	Investing in Highways												MM	Direction to be agreed in consultation with Cabinet member Dec 2013	
	Parking Review												MM	Members appointed, Task Group to convene Jan 2014	
	20 mph Policy		Environment Dec 2013										MM	Policy supported. Task Group to review developing policy Jan 2014, members appointed	
	Speedwatch												MM	Members appointed, Rapid Scrutiny to convene Jan 2014	
	Highways and Streetscene Contract BBLP						Environment Feb 2014							MM	Review performance of winter operation followed by annual review in June
	Flood Plan Annual Report												MM	Annual report - duty to review Date to be confirmed	
HEALTH	Air Quality Joint Task Group (Env / Hlth)	Review in progress		Health Jan 14								MM	Task Group review complete, report to Committee Jan 14		
	Transfer to Care Task Group					Review in progress					MM	Task Group reviewing systems across relevant agencies			
	Clinical Commissioning Group (CCG) Task Group					Review in progress					MM	Task Group reviewing CCG progress in relation to Community Transformation programme			
	Continence Services Task Group					Review in progress					MM	Task Group reviewing provision of continence products			
	Review of AWP services (Dementia)					Review in progress					MM	Task Group reviewing provision of revised dementia services			
	Help to Live at Home												MM	Task Group to commence in 2014, members appointed	
	Urgent Care/Winter Pressures												MM	Task Group to commence in 2014, members appointed	
	Local Safeguarding Adults Board Annual Report												MM	Annual Report Next due Sept 2014	
	Public Health Annual Report												MM	Annual Report Next due Sept 2014	